

Minutes
Bluff City Board of Mayor and Aldermen
Regular Meeting
July 7, 2020

Mayor Wells called the meeting to order at 6:00 p.m.

Mayor Wells read the following: Pursuant to Governor Bill Lee's orders and guidance from the Tennessee Comptroller of the Treasury, Public Assess to this meeting will be limited to protect the public health, safety, and welfare of the citizens in light of the Coronavirus. A recording of the meeting will be on Bluff City's website at www.bluffcitytn.org Live Stream/Chat Meeting July 7, 2020.

Members present: Carol Keith, Jeff Broyles, Ray Harrington, and Richard Bowling.

Eric Ward was absent.

Prayer was given by Richard Bowling, followed by the Pledge of Allegiance.

Mayor Wells opened the floor for the following:

Discussion / Comments – Regular Meeting Minutes for June 2, 2020

Motion to approve was made by Alderman Bowling. Second by Vice Mayor Harrington. Vote was as follows: Alderwoman Keith – Yes, Alderman Broyles- Yes, Vice Mayor Harrington – Yes, Alderman Bowling- Yes. Motion carried.

Citizen Comments- By Live Chat

Vice Mayor Harrington read the following from Carolyn Payne: In moving funds from one fund to another we would like to know what funds are being moved and the amount of money in those funds.

Mayor Wells stated thank you for your comment.

Vice Mayor Harrington stated it will be brought up when we come to the ordinance in the General Appropriations in just a few minutes.

Discussion / Action – 2nd Reading Ordinance 2020-003

Mayor Wells read the ordinance which amends Ordinance 2019-004 known as the Appropriations Ordinance for Fiscal Year ending June 30, 2020. Public Hearing opened at 6:09. Alderman Bowling asked if this \$36,000 had been subtracted from the \$1,650,000. CMFO Sharon Greene stated it's added to it. It is increasing the appropriations for 2019 thru 2020. With no other comments hearing closed at 6:10 pm. Motion to approve on Second Reading was made by Alderman Bowling. Second by Alderman Broyles. Vote was as follows: Alderwoman Keith – Yes, Alderman Broyles- Yes, Vice Mayor Harrington – Yes, Alderman Bowling- Yes. Motion carried.

Report from Mayor Irene Wells

Mayor Wells reported that she had hired a Building Inspector and a Water Plant Operator. We had to run it in the paper, MTAS, TAUD, and the Internet in Knoxville. We got very few responses. The person we hired has certification for Water Operator and Distribution. We will have to send him to take a test in November, but he has 21 years of experience as a Water Plant Operator.

Mayor Wells reported that the fence at the Water Plant had been completed. We had to have several trees removed on Holston Drive, Tennessee Ave. and at City Hall. We will be receiving the fence posts for the fence at the boardwalk tomorrow, so hopefully we will be able to have that taken care of before long.

Report from City Attorney – Paul Frye – Absent

Report from Recorder / CMFO Sharon Greene

Mrs Greene reported the following fund balances as of May, 30, 2020: General Fund - \$1,666,330.00, Sanitation Fund - \$33,300.00, Special Police Fund - \$11,210.00, Debt Service Fund- \$112,650.00, Sinking Fund - \$3,090.00, Water / Sewer - \$658,340.00. Motion to approve Financial Report was made by Vice Mayor Harrington. Second by Alderman Bowling. Vote was as follows: Alderwoman Keith – Yes, Alderman Broyles- Yes, Vice Mayor Harrington – Yes, Alderman Bowling- Yes. Motion carried.

Comments from Board Members

Alderwoman Keith greeted everyone and stated for everyone to stay safe.

Alderman Broyles greeted everyone joining them virtually. It is a pleasure to serve. We are working together to make things better.

Vice Mayor Harrington thanked everyone for joining the meeting. We keep going forward.

Alderman Bowling thanked every for participating and hope that next month they can get things back to normal.

Report from Chief of Police Greg Depew

Chief Depew presented the monthly report for June, 2020 – (SEE ATTACHED)

Report from Public Works Supervisor – Allen Moultrie – (SEE ATTACHED)

Mr Moultrie reported that the pump stations are working well. The garage pump station had a short in some of the wiring. It is fixed.

The staff continues to flush lines in the sewer system. We are still having wipes being flushed.

Mr Moultrie asked that the public not flush these down the toilets, and not to pour grease down the drain.

Staff has been working on brush throughout town.

Water Plant is working normally. We are continuing to repair leaks.

Alderman Bowling asked what they are doing about the smoke detection results. Mr Moultrie stated that as soon as they get the results back the letters will be sent out to the citizens. Citizens can repair their broken clean out caps themselves.

Mayor Wells thanked Allen for all his hard work as it has been hard but he has done a really good job. All board members thanked him and showed their appreciation.

Old Business - None

Mayor Wells asked CMFO Greene to update the Board on setting money aside for a City Manager.

Mrs Greene stated that when she talked to the auditors, they said that with the amount of money we had in our fund currently for the Water/Sewer, there is no need to set it aside. It is there but the only thing to use it, you would have to do like we just had the ordinance where we increased the appropriations. At that point the money is there, you have to pull out and it has to be appropriated. It could make you go over your budget for the year. Your budget has to appropriate what money you have coming in for that year. Alderman Bowling asked how much they are in the black on the budget right now. Mrs Greene stated in the General Fund it was maybe \$15,000.

Alderwoman Keith asked Mrs Greene if she is still working on the budget. She said I have the rough draft. I thought you all might want to have one more workshop before you voted on it.

Alderwoman Keith asked Mayor Wells how long she had been City Manager. Mayor Wells stated almost 8 years. Mrs Keith stated you don't get paid anything right. Mayor Wells stated no. Mrs Keith stated if she is going to be City Manager, shouldn't she get something for doing that. If the town can't afford to hire a City Manager and if she is going to do it why should she be doing all this free labor? Alderman Bowling stated that when she was appointed City Manager she volunteered not to take anything. Mayor Wells stated that that is the way the Charter is written but the Charter can be changed. Alderwoman Keith stated we need to look at that, and there are some other things we need to look at too. Alderwoman Keith asked if they could discuss these things at a workshop.

Alderman Broyles stated we don't get together enough to discuss things. Mr Broyles stated we have 3 strong department heads. I would recommend having more workshops. Mayor Wells stated that all they have to do when they want a meeting is ask her and let me know if you want it as a workshop or a Special Called Meeting. We do need to work on the employee handbook.

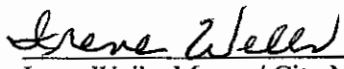
Mayor Wells asked when they wanted to have another workshop. CMFO Greene stated the 20th or 21st for a workshop. Mrs Greene stated they could get the handbooks out to them before they have

Pg.4
BMA
7-7-20

the meeting. Mayor Wells asked if they had to wait that long before going over the budget since it is ready. Mrs Greene stated no, not for the budget. The board agreed to have a workshop on July 14th at 6:00 pm.

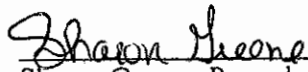
Alderwoman Keith stated that a citizen had asked about a street light in the cemetery. Mayor Wells stated that it is private property.

With no other business, a motion to adjourn was made by Alderman Bowling. Second by Alderwoman Keith. Vote was as follows: Alderwoman Keith – Yes, Alderman Broyles- Yes, Vice Mayor Harrington -- Yes, Alderman Bowling- Yes. Meeting adjourned at 6:37 p.m.



Irene Wells, Mayor / City Manager

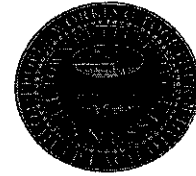
Attest this 7th day of July, 2020



Sharon Greene, Recorder/ CMFO



Bluff City Police Department



MONTHLY REPORT
 2020 june

 Year Month

NUMBER OF:	CITY	PINEY	COUNTY	TOTAL
CALLS FOR ASSISTANT(S)	120	82	0	202
ISSUED CITATION(S)	75	67	0	142
WARNING CITATION(S)	45	38	0	83
PATROLED MILE(S)	3498	3288	0	6786
ARREST(S)	10	9	0	19
OFFENSE REPORT(S)	6	10	0	16
ALARM(S)	3	1	2	6
ACCIDENT(S)	3	3	0	6
ANIMAL CALL(S)	2	0	0	2
MSD REPORT(S)	14	8	0	22
FUNERAL ESCORT(S)	2	2	0	4
DOMESTIC ASSAULT(S)	2	0	0	2
VEHICLE SEIZURE(S)	0	0	0	0
MISSING PERSON(S)	0	0	0	0
D.U.I.(S)	1	1	0	2
DRUG VIOLATION(S)	3	2	0	5
USE OF FORCE REPORT(S)	0	0	0	0

approved by: Chief Andy Deppa Date: _____

CITY OF BLUFF CITY

Department Of Public Works Board of Mayor and Alderman Monthly Report for June 2020

Sewer Department:

The sewer pump stations are operating well, with there being no issues regarding the pump stations in the month of June. Also the staff has been continuing flushing of our sewer lines throughout the system. The issues that we continue to see throughout town are: Customers are still flushing wipes down the toilet's, which most wipes are not flushable which could lead to clogged or slow drainage. We have also been running into issues of grease build up. When cooking please discard spent grease into trash receptacle rather than pouring down the drain.

Street Department:

The Staff has been working hard keeping up with the mowing, and brush pick up all throughout town. Also with us going into the new fiscal year we will be continuing to make improvements at the pavilion and the other park areas.

If you have any questions, please give me a call 612-4145. Thank you.

Allen Moultrie
Public Works Supervisor

CITY OF BLUFF CITY
Water Plant & Distribution System
Board of Mayor and Alderman Monthly
Report for June 2020

Water Plant:

The Water plant is operating normally pumping an average of 240 thousand gallons per day. Our water tank level was at an average of 48.4 feet with 60 feet being full. In the month of June the Water tank level was completely full once this month.

Distribution System:

We are continuing to repair leaks in our distribution system as they show. Most of our findings remain to be those coming from old galvanized service lines. As we find these lines we are trying to replace as much as we can in house.

If you have any questions please call City Hall at 538-7144. Thank you.

Allen Moultrie
Public Work Supervisor