

Minutes  
Bluff City Board of Mayor and Aldermen  
Regular Meeting  
October 4, 2022

Mayor Jeff Broyles called the meeting to order at 6:00 p.m.

Members present were Carol Keith, Sandra Madison, Ben Adams, Heather Moritz and Julie Venable.

Prayer was given by Mayor Broyles, followed by the Pledge of Allegiance led by Silas Adams

Mayor Broyles opened the floor for the following:

Recognitions, Proclamations, and Awards

Mayor Broyles introduced a Proclamation Recognizing Sullivan East High School for Receiving a Level Five Rating. Mayor Broyles presented the Proclamation to Principle Andy Hare. Mr Hare stated this is the highest rating the State will give.

Mayor Broyles stated on behalf of Mayor Richard Venable, who could not be here tonight, asked Honorable Richard Bowling to approach the podium and explained that this certificate is presented to Former Mayor Richard Bowling for his service as interim Mayor and Alderman. Mr Bowling thanked him and said I appreciate all this.

Discussion / Action – Meeting Minutes from September 6<sup>th</sup> and September 27<sup>th</sup>, 2022

Alderwoman Keith stated the minutes for September 6<sup>th</sup>, where we signed the letter and will be responsible for overruns, is that correct? Mayor Broyles stated are you speaking about the Phase 3 Water and Sewer project? Mayor Broyles stated yes. Mrs Keith stated as long as it is known if anyone gets overruns, we know we are going to be responsible. Motion to approve both meeting minutes was made by Vice Mayor Adams. Second by Alderwoman Keith. Vote went as follows: Alderwoman Keith- Yes, Alderwoman Madison – Yes, Vice Mayor Adams – Yes, Alderwoman Moritz – Yes and Alderwoman Venable – Yes. Motion carried.

Public Comments

Jerry Malone of 372 Smith Street voiced concern about his water bill having 33 days on it. Mr Malone voiced concern about parking on Main Street between Hill Street and Ronald Carrier Street. Public Works Supervisor Allen Moultrie responded to the number of days on the water readings and explained that it sometimes depends if the 15<sup>th</sup> falls on the weekend.

Shirley Clark asked if they had an update on the speed bumps on Holston. Mayor Broyles stated I have a meeting on this Wednesday.

Discussion / Action – TDOT Consultant Selection Policy Review and Approval

Mayor Broyles stated the Board members have received copies of the policy in their packet. Mr Broyles asked City Attorney Paul Frye if this seemed satisfactory to him. Mr Frye stated yes it is a standard thing. Mr Broyles stated basically the rates are going to change. Alderwoman Keith asked if it was going to increase anything for our citizens. Mayor Broyles stated no. Motion to approve the policy was made by Vice Mayor Adams. Second by Alderwoman Venable.

Vote went as follows: Alderwoman Keith- Yes, Alderwoman Madison – Yes, Vice Mayor Adams – Yes, Alderwoman Moritz – Yes and Alderwoman Venable – Yes. Motion carried.

Discussion / Action – Draft By-Laws Review for the Bluff City Family Committee

Mayor Broyles stated that it was stipulated that they turn in a copy of draft by-laws within 30 days and they have met that goal. Upon our approval and not until we approve will they become their permanent by-laws. Alderwoman Keith asked the Board to table this for a workshop along with our attorney. Motion to postpone was made by Alderwoman Madison. Second by Alderwoman Keith. Vote went as follows: Alderwoman Keith- Yes, Alderwoman Madison – Yes, Vice Mayor Adams – Yes, Alderwoman Moritz – Yes and Alderwoman Venable – Yes. Motion carried.

Report from Mayor / Town Manager- Jeff Broyles

Mayor Broyles stated, in reference to his accessibility, he has his business cards on the counter at City Hall. I have an email on the website. I am available 24 -7.

Mayor Broyles stated I want to thank the Board, staff and especially Wanda Phillips for a wonderful Heritage Day. Mr Broyles stated that includes police and public services and volunteers that came out.

Mayor Broyles introduced Randy Beckner with Mattern & Craig. Mr Beckner gave an update on the Phase III Water / Sewer Project.

Report from City Attorney- Paul Frye

Mr Frye reported that he had collected \$20,000.00 in delinquent property taxes this month.

Discussion / Action – Financial Report – Sharon Greene, CMFO / Recorder

Ms Greene reported the following fund balances as of August 31, 2022: General Fund - \$2,182,068.00, Sanitation Fund - \$29,824.00, Special Police Acct. - \$8,430.00, Debt Service - \$112,717.00, Sinking Fund - \$3,094.00, Water / Sewer - \$842,032.00. Motion to approve was made by Alderwoman Keith. Second by Vice Mayor Adams. Vote went as follows: Alderwoman Keith- Yes, Alderwoman Madison – Yes, Vice Mayor Adams – Yes, Alderwoman Moritz – Yes and Alderwoman Venable – Yes. Motion carried.

Report from Police Chief Greg Depew

Chief Depew presented the Monthly Report for September 2022. (SEE ATTACHED)

Chief Depew stated everything was going well with the DTF Program.

Vice Mayor Adams stated I just want to say you are doing a great job. Other Board Members thanked him as well.

Report from Public Works Supervisor – Allen Moultrie

Mr Moultrie presented the monthly report. (SEE ATTACHED)

Mr Moultrie reported they will be starting to do leaf pick up soon. Mr Moultrie stated the staff has been working hard to keep up with the mowing and brush pick-up. Mr Moultrie announced the following: each residential customer shall get 1 brush pick up per month without a charge. Additional pick-ups will be \$7.50 each load. No grass clippings will be picked up.

Administrative Report – Sharon Greene, CMFO – No report

Reports from Committees – No report

Report from County Commissioners – None present

Comments from Aldermen

Alderwoman Keith welcomed everyone. Mrs Keith welcomed the new alderwomen, Julie Venable and Heather Moritz.

Alderwoman Madison thanked everyone for coming and invited them to come back.

Vice Mayor Adams thanked everyone for coming and taking time out of their day to be here. This Board recognizes that our top priority is our water system. We are working really hard to get that done. We are making progress.

Alderwoman Moritz thanked everyone for being there. Ms Moritz stated if anyone would like to get to know me we can have a conversation. I would like to get to know the citizens.

Alderwoman Venable stated it is an honor to be up here. I am glad that I was chosen because I do speak out for what I feel is right for the City and the employees. Ms Venable made reference to the number of days not being the same on water bills saying she tells people that the workers may not get to it and it depends on what day it falls on.

Old Business

Alderwoman Keith asked if the employee raises have been granted yet. Mayor Broyles stated they will be granted next week.

Alderwoman Madison stated I have been getting calls asking if we are going to get a City Manager. Mayor Broyles stated that is up to the Board. I serve in that role and feel I am serving successfully. Alderwoman Keith stated we knew it was going to be temporary until we got one. Mayor Broyles stated it is a conversation we as a Board need to have. Mrs Keith stated I would like our City Attorney to set in on that. Mayor Broyles stated council would definitely need to be there. City Attorney Paul Frye stated we can get MTAS involved to lay it out for us.

Mayor Broyles stated the Elected Officials Academy, of which I am a graduate, is a wonderful course and I would encourage any board member to enroll. Mr Broyles stated there are 12 hours of utility training required for the Board and I am the only one that has completed it. Please take this seriously and look into this course. You can do this for free on your computer.

#### New Business

Alderman Keith stated I will call MTAS tomorrow, I want to move forward. Mrs Keith voiced concern about the employee cookout not coming before the Board. Mayor Broyles stated I am the Town Manager, Alderman Madison stated for now, and the employee appreciation was at my expense not the towns. Alderman Madison stated let's give him a hand that's great. Mayor Broyles stated you were invited as a courtesy along with the Planning Commission.

Alderman Keith stated I am asking the Board to take our power back.

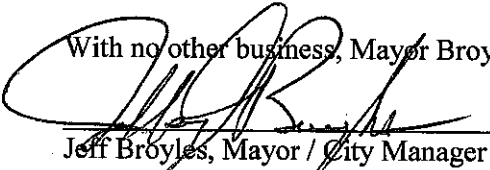
Mayor Broyles presented a letter from the Tn Comptroller of the Treasury Office showing approval of our recently submitted budget.

Mayor Broyles reported the proposed route of the Veteran's Day Parade ending at the Impact Center. Mayor Broyles asked if there was a motion to approve the parade. Motion to approve was made by Vice Mayor Adams. Second by Alderman Moritz. Vote went as follows: Alderman Keith- Yes, Alderman Madison – Yes, Vice Mayor Adams – Yes, Alderman Moritz – Yes and Alderman Venable – Yes. Motion carried.

Alderman Keith stated I want to work on this as soon as possible. Mrs Keith thanked Sharon Greene, Recorder / CMFO for her work. Mrs Keith stated I am dependent on you to keep me informed as we do not want to go over budget. I am depending on Mr. Frye legally.

Mayor Broyles stated the 25<sup>th</sup> of October was their regular Workshop and if they wanted to do the Town Hall he needed to know what day they wanted it. City Attorney Paul Frye suggested they wait until the needed easements had been received so they could give a better update to the citizens and we make be breaking ground on both projects by then. Mayor Broyles asked if they wanted to stay with the 25<sup>th</sup> for the workshop. Board members approved.

With no other business, Mayor Broyles adjourned the meeting at 7:00 p.m.

  
Jeff Broyles, Mayor / City Manager

Attest this 4<sup>th</sup> day of October, 2022

  
Sharon Greene, Recorder / CMFO



**Bluff City Police Department**  
MONTHLY REPORT



2022      September  
Year      Month

NUMBER OF:	CITY	PINEY	COUNTY	TOTAL
CALLS FOR ASSISTANT(S)	123	105	42	270
ISSUED CITATION(S)	115	143	0	258
WARNING CITATION(S)	33	42	0	75
PATROLED MILE(S)	3361	3627	0	6988
ARREST(S)	12	24	0	36
OFFENSE REPORT(S)	10	8	0	18
ALARM(S)	3	4	6	13
ACCIDENTS	4	2	0	6
ANIMAL CALL(S)	4	0	0	4
MSD REPORT(S)	13	7	0	20
FUNERAL ESCORT(S)	3	1	0	4
DOMESTIC ASSAULT(S)	2	1	0	3
VEHICLE SEIZURE(S)	0	0	0	0
MISSING PERSON(S)	0	0	0	0
D.U.I.(S)	0	0	0	0
DRUG VIOLATION(S)	5	3	0	8
USE OF FORCE REPORT(S)	0	0	0	0

Approved by: Chief Depew

10/4/2022

# CITY OF BLUFF CITY

## Board of Mayor and Alderman Monthly Report for September 2022

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**Streets Department:** In the streets department the staff has been working hard to keep up the mowing and brush pickup throughout town. As the Fall season get into full swing, we will begin to start picking up leaves soon. If you are a customer who takes advantage of our brush pick-up program, you need to know the following.

17-113. **Collection of brush from residential customers.**

1. Each residential customer shall get one free brush pick up per month without charge.
2. No grass clippings will be picked up.
3. The size of brush shall be no larger than two inches (2") in diameter.
4. All brush shall be deposited curb side by the residential customer for pick up by the town and shall not be placed in any part of the street.
5. After the residential customer has been credited with the one free brush pick-up per month, each additional load shall be picked-up at a rate of seven dollars and fifty cents (\$7.50) per load

(Ord. #97-003, May 1997, as amended by Ord. #97-008, Aug.1997)

**Sewer Department:** In the month of September, we had no overflows that occurred during the month. We did get the high level alarms a couple times this month but was able to avoid overflowing. Currently all pump stations are operating in a satisfactory manner.

**Water Department:** The Water Treatment Plant is operating great with no present issues. The water plant was down 3 times for the month of September, for a total of 12 hrs and 53 min. We averaged 48.78ft in the tank for the month, with 54.68ft being the max, and 41.57ft minimum in the tank.

If you have any questions, please call City Hall at 538-7144. Thank you.

Allen Moultrie  
Public Works Supervisor