

Minutes
Regular Meeting
Bluff City Board of Mayor and Aldermen
November 7, 2023

Mayor Broyles called the meeting to order at 6:00 pm

Members present were Carol Keith, Ben Adams and Lisa Arnold

Sandra Madison was absent

Prayer was given by Carol Keith, followed by the Pledge of Allegiance, led by Greg Depew

Mayor Broyles opened the floor for the following:

Recognitions, Proclamations, and Awards

Mayor Broyles asked our colleagues from Mattern & Craig, Calvin and Austin, to come to the podium and present their brief to the Board. Calvin gave an update stating that in reference to the Main Street Water Line, the Railroad Street Sewer and the Garage Pump Station, everything is in good shape. Main Street has been paved. TDOT has a minor item that needs to be corrected. It is a small rectangular area. It should be completed this week. In reference to the ARPA grant applications, the Water Treatment Plant Improvements and the Sewer Line Replacements on Carter St, 90% of the specs have been submitted to the town, but we are waiting on our electrical sub-contractor for the Water Treatment Plant. Calvin stated that there will probably be a 25% match required. Mayor Broyles stated Allen and I are in receipt of the Carter Street Specifications and we will probably review them tomorrow.

Discussion / Action: Approval of the Special Called Meeting Minutes on October 24, 2023

Motion to approve was made by Alderman Adams. Second by Vice Mayor Keith. Vote went as follows: Vice Mayor Keith – Yes, Alderman Adams- Yes, Alderwoman Arnold – Yes. Motion carried.

Public Comments – First Session

Julie Venable of 209 Smith Street Extension stated I want to know what has taken so long to have the monument down at Well's Park. Ms Venable stated during the discussion of the budget, the Police Department was supposed to get one, maybe two cars. Ms Venable voiced concern about closing streets to allow people to sale stuff and voiced concern about only having reserve officers present.

Discussion / Action: Public Hearing and Second Reading – Ordinance 2023-009: Updated Zoning Ordinance

Mayor Broyles opened the Public Hearing at 6:11 p.m. No comments. Hearing closed at 6:12 p.m. Motion to Approve Ordinance 2023-009 on Second Reading, was made by Alderman

Adams. Second by Alderwoman Arnold. Vote went as follows: Vice Mayor Keith – Yes, Alderman Adams- Yes, Alderwoman Arnold – Yes. Motion carried.

Discussion / Action: Public Hearing and Second Reading – Ordinance 2023-010

City Attorney Paul Frye stated this is an Ordinance to bring our Building Code up to date. This is the 2018 Version. Mayor Broyles opened the Public Hearing at 6:14 p.m. No comments. Hearing closed at 6:15 pm. Motion to approve Ordinance 2023-010 on Second Reading was made by Alderman Adams. Second by Alderwoman Arnold. Vote went as follows: Vice Mayor Keith – Yes, Alderman Adams- Yes, Alderwoman Arnold – Yes. Motion carried.

Discussion / Action: Public Hearing and Second Reading – Ordinance 2023-011

Mayor Broyles stated this is known as the Property Maintenance Code.

City Attorney Paul Frye stated this is the same thing as with the Building Code. This is the Property Maintenance Code and we are required to update it every few years. We are going from the 2012 to the 2018 version. Mayor Broyles opened the Public Hearing at 6:15. No comments. Hearing closed at 6:16 pm. Motion to approve Ordinance 2023-011 on Second Reading was made by Alderman Adams. Second by Alderwoman Arnold. Vote went as follows: Vice Mayor Keith – Yes, Alderman Adams- Yes, Alderwoman Arnold – Yes. Motion carried.

Discussion / Action: Public Hearing and Second Reading on Ordinance 2023-012

Mayor Broyles stated this is an Ordinance amending Ordinance 2023-005 known as the Annual Budget. All we are doing here is amending the current budget by moving \$13,200.00 into Police Equipment on the budget. Motion to approve Ordinance 2023-012 on Second Reading was made by Alderman Adams. Second by Alderwoman Arnold. Vote went as follows: Vice Mayor Keith – Yes, Alderman Adams- Yes, Alderwoman Arnold – Yes. Motion carried.

Report from Mayor and Town Manager – Jeff Broyles

Mayor Broyles stated that the staff accomplishments have been stellar this month. We will be participating along with the Family Committee, in No Trash Tennessee, which is a State Initiative, this Saturday, November 11th.

Mayor Broyles stated we are currently in External Audit and (CMFO) Sharon is working with the auditors.

Mayor Broyles stated that they have accomplished the projects set forth a year ago and there has been no overflows and increased water efficiency.

Mayor Broyles stated the Multi Modal Project is progressing. They are currently surveying Bluff City Highway and that was originally supposed to start next year. People have asked exactly where the sidewalk will be and that has not been decided. We want safety and quality. We are looking at some additional grants. Mayor Broyles thanked the Board and employees for making this all possible.

Public Comments – Second Session

Julie Venable of 209 Smith St. Ext stated earlier when I was up here before, I failed to tell you that the monument for Wells Park has been done for a few months. Mayor Broyles stated we have not laid the concrete yet. We will be moving on it very quickly.

Report from Town Attorney Paul Frye – No report

Discussion / Action: Financial Report – Sharon Greene, CMFO

Mr Greene reported the following fund balances as of September 30, 2023:
General Fund - \$2,248,964.00, Sanitation Fund - \$22,754.00, Special Police Fund - \$20,364.00,
Debt Service Fund - \$114,295.00, Sinking Fund - \$3,094.00, Water/Sewer Fund- \$1,032,310.00.
Motion to approve was made by Alderman Adams Second by Vice Mayor Keith. Vote went as follows: Vice Mayor Keith – Yes, Alderman Adams- Yes, Alderwoman Arnold – Yes. Motion carried.

Report from Police Chief Greg Depew

Chief Depew read the Monthly Report for October, 2023. (SEE ATTACHED)

Chief Depew stated that they have been working on our training and everyone did well. We are fortunate to have the Reserves we have. They help the City a lot. They work for free. We use them for special events.

Chief Depew stated the court system is running smoothly. It is functioning better than I have ever seen it before.

Report from Public Works Supervisor – Allen Moultrie

Mr Moultrie reported for the month of October, 2023. (SEE ATTACHED)

Mr Moultrie stated that the water plant is operating normally. We repaired numerous leaks in the system.

Mr Moultrie reported that there were no overflows of sewer and City workers are working hard to maintain leaf and brush pickup.

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Finance and Administration – Sharon Greene, CMFO

Ms Greene reported that the Audit is going well. Mayor Broyles stated that Sharon is always prepared and I love working with her. I have learned volumes about what she does and we are very lucky to have her as our CMFO.

Sullivan County Commissioners – None Present

Mayor Broyles stated expect Bluff City to become a better place to live. It is this board's intention for Bluff City to have more amenities and try to offer more to our citizens.

Board of Mayor and Aldermen Comments

Vice Mayor Keith thanked everyone for coming out. Ms Keith stated a family was having trouble with their water and they were in a ditch. I reached out to the Mayor and he had been to a wedding and had a tux on and he came and was ready to get into the ditch and help dig. You don't see things like that. Mayor Broyles stated we would all do that. There are a lot of things that go on that everyone don't see. Vice Mayor Keith welcomed Alderwoman Arnold to the Board.

Alderman Adams thanked everyone for coming. It is refreshing to hear all this positive stuff. I am excited to get the next phase on our water project underway. Mr Adams stated Allen you all are doing a fantastic job. Sharon, excellent job on your end too.

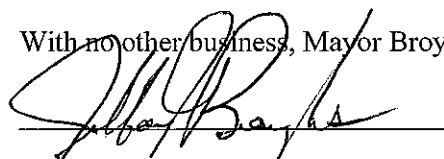
Alderwoman Arnold stated I am very excited to be here and a part of this team. I am glad to see the improvements to the town.

Old Business – None

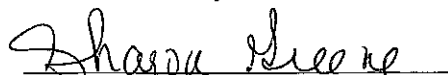
New Business

Vice Mayor Keith stated I don't know if there is anything in the Charter about hate crimes, that if there is ever a hate crime committed, that it will go directly to the District Attorney. I want it to be inserted into the Charter. Mayor Broyles stated that is a question for Mr Frye. City Attorney Paul Frye stated we have state and federal law on that.

With no other business, Mayor Broyles adjourned the meeting at 6:40 p.m.



Jeff Broyles, Mayor // City Manager
Attest this 7th day of November, 2023


Sharon Greene, Recorder / CMFO



Bluff City Police Department

MONTHLY REPORT



2023 October
Year Month

NUMBER OF:				TOTAL
CALLS FOR ASSISTANT(S)				175
ISSUED CITATION(S)				318
WARNING CITATION(S)				123
PATROLED MILE(S)				5,064
ARREST(S)				28
OFFENSE REPORT(S)				27
ALARM(S)				4
ACCIDENTS				6
ANIMAL CALL(S)				3
MSD REPORT(S)				21
FUNERAL ESCORT(S)				2
DOMESTIC ASSAULT(S)				1
VEHICLE SEIZURE(S)				0
MISSING PERSON(S)				0
D.U.I.(S)				5
DRUG VIOLATION(S)				4
USE OF FORCE REPORT(S)				1

Approved by: Chief Depew

CITY OF BLUFF CITY
Water Plant & Distribution System
Board of Mayor and Alderman Monthly
Report for October 2023

Water Plant:

The Water plant is operating normally pumping an average of 256 thousand gallons per day. Our water tank level was at an average of 44.32 ft. Water plant operated the whole month without issues, while only being down during the time of backwash was being performed.

Distribution System:

We repaired numerous leaks in our distribution system during the month October. 3 of those repairs I would consider to be major repairs due to their impact on our water tank level. The other leaks we repaired were the replacing of leaking laterals and leaking setters. Most of our findings still remain to be those coming from old galvanized service lines. As we find these lines we are trying to replace as much as we can in house on the city side, and highly recommend homeowners to do the same once they are made aware of galvanized line possibly being present inside their home.

Sewer Department:

Sewer Department is operating well with there being no overflows in the month of October.

Streets Department:

City workers are working hard maintaining the brush and leaf pickup throughout town. Our designated day for brush pick up is on Wednesday and Thursday, with work orders being top priority.

If you have any questions please call City Hall at 538-7144. Thank you.

Allen Moultrie
Public Work Supervisor