



**TOWN OF BLUFF CITY**  
4391 Bluff City Highway | P.O. Box 70  
Bluff City, TN 37618  
(423) 538-7144



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|------------------------|------------------------------------------------------------|
| <b>POSITION TITLE:</b> | <b>Water Treatment Plant Operator</b>                      |
| <b>DEPARTMENT:</b>     | <b>Public Works</b>                                        |
| <b>PAY GRADE:</b>      | <b>\$20.67-\$25.96 depending on level of Certification</b> |

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## **Job Opening**

### **Water Plant Operator**

#### **Job Summary**

Under general direction of the Public Works Director, this position performs the operation and maintenance of the Water Treatment Plant. The employee may also perform a variety of general labor activities such as operation of a truck, mowing, general mechanical repairs, painting, etc. Work is generally routine and is accomplished in accordance with established policies, procedures, and practices. Work is performed independently with limited supervision and independent judgment must be used when accomplishing tasks most of the time.

#### **Responsibilities**

- Maintains and operates a water treatment plant; records readings from instruments; maintains records on plant operations; monitors levels and flows and makes appropriate adjustments.
- Assists with the maintenance and repair of plant equipment.
- Collects samples.
- Handles chemicals and calculates correct dosage.
- Performs general custodial and grounds maintenance work.
- Performs related duties as needed or assigned.
- Must be available to work day shift with on-call for occasional nights and weekends.

#### **Skills**

- Knowledge of the principles, practices, equipment and methods used in water treatment operations.
- Knowledge of the occupational hazards connected with water plant and related activities and of necessary safety precautions.
- Knowledge of chemistry as applied to water treatment.
- Ability to adjust water pumps, chemical feed machines and other water plant equipment.
- Ability to check the operation of equipment and to detect defects in operation.
- Ability to conduct bacteriological and chemical tests as required by state and federal regulation.
- Ability to keep records and prepare reports using MS Word and Excel.
- Skill in the use and care of hand tools.

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- Ability to make arithmetic computations.
- Ability to compute rates, ratios and percentages.
- Ability to establish and maintain effective working relationships with associates.

**Education and Experience**

- High school diploma or GED
- Grade II Water Treatment Operator certification required within six (6) months of hire date.
- A combination of education, training and experience providing the necessary knowledge, skills, and abilities to perform the essential job functions.
- Must hold a driver's license valid in the State of Tennessee with a clean driving record.
- Must have the ability to be bonded.

Join us as a key leader committed to transparent fiscal stewardship! We value innovative thinking combined with meticulous recordkeeping to support our community's growth and sustainability. This role offers an exciting opportunity to shape municipal financial policies while ensuring compliance with all regulatory standards—making a meaningful impact every day!

Please submit a **Town of Bluff City Employment Application** found on the Town website ([www.bluffcitytn.gov](http://www.bluffcitytn.gov)) to [kmorris@bluffcitytn.gov](mailto:kmorris@bluffcitytn.gov)

*"The Town of Bluff City is an equal opportunity employer. All applicants will be considered for employment without attention to race, color, religion, sex, sexual orientation, gender identity, national origin, veteran or disability status."*